BECOME A PCA MEMBER

Purchasing Cooperative of America is a national purchasing cooperative with legally procured contracts available for public entities in all 50 States and U.S. Territories, Canada and Mexico:
- Educational institutions K-12 through universities
- Local, State and Federal governmental agencies
- Indian tribal governments
- Non-profit/non-taxed religious and charitable organizations

PCA contracts may be used with federally-funded programs such as FEMA.

PCA Solicitation Procedure:
- COMPETITIVE BIDDING per Texas procurement and contracting statutes. Other state and federal statutes, including the FAR, are referenced in the solicitations.
- Solicitations are ADVERTISED for two consecutive weeks in a national publication, in a local publication, and on PCA and Texas Comptroller’s ESBD websites.
- Evaluation Committee Members review solicitation responses per the EVALUATION FACTORS listed in the solicitation.

Join PCA
- No cost to join PCA. Vendors pay an administrative fee when they use their PCA contract.
- Complete the online Member Registration form at www.pcamerica.org/Members.
- Scroll down to the map and click on your state to look at the interlocal contracting ‘joint powers’ statutes for your state.
- Some Texas entities must complete the Interlocal Contract (you can find an example on the ‘Forms’ tab) and submit it to pcamerica@pcamerica.org.
- Becoming a member is EASY
  (1) **In Texas.** Register online at [www.pcamerica.org/Members](http://www.pcamerica.org/Members); some entities also complete the Interlocal Contract (available on the Forms tab).
  (2) **Other States.** Register online at [www.pcamerica.org/Members](http://www.pcamerica.org/Members); key on your state to see your state’s ‘joint powers’ statutes. Public entities of other states will know membership requirements required by their state statute(s) or local authority.
  (3) As needed, submit the interlocal contract to [pcamerica@pcamerica.org](mailto:pcamerica@pcamerica.org)
- ‘PCA’, ‘the contract number’ and ‘title’ must be listed on your purchase order.

Membership Has Its Privileges
- Working directly with awarded contractors
- Additional terms may be listed on the purchase order upon or written in a supplemental contract, as negotiated and agreed upon
- Contract support from PCA contract managers
- DUE DILIGENCE documentation available to PCA members upon request

Learn more about PCA at [www.pcamerica.org](http://www.pcamerica.org) or call Elaine Nichols, Director, at 713-851-1471
Texas Offices at 11811 North Freeway (I-45N), Suite 500, Houston 77060